

GRISTON PARISH COUNCIL

LOCUM CLERK: Lolly Dawson

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The Parish Councillors are summoned and members of the Public are invited to:
The Annual Parish Council meeting which will be held at St Peter and St Paul's Church, Griston
On Tuesday 17th June 2025 at 7:30pm

AGENDA

Published: 12th June 2025

1. To receive apologies for absence
2. To declare any pecuniary interest or seek dispensations.
 - a. To reconfirm Councillors Registers of Interest Forms, and submit any changes to Breckland District Council.
3. To agree the minutes of the meeting held on 27th May 2025.
4. Matters arising from previous minutes, and consider any further actions
 - a. To receive an update on the bench at the top of church Road.
 - b. To receive an update on the Monkey Challenge application.
 - c. To receive an update on the noticeboard project.
 - d. To receive an update on the Parish Council mobile phone.
 - e. To receive an update on the unity bank account signatories and outstanding payments.
5. Public Participation (10 minutes)
 - a. County Councillor Claire Bowes.
 - b. District Councillor Phil Cowen.
6. Planning
 - a. To consider any consultee responses to planning applications received from Breckland District Council prior to the meeting date.
 - i. PL/2025/0786/HOU, Repair, rebuilding and conversion of attached outbuilding to additional accommodation and remodelling of existing dwelling. The Barn Caston Road, Griston. Deadline for response 30th June 2025.
 - ii. 3PL/2024/0646/F, Re-positioning of existing field gate access to site including culvert to existing ditch, Land East of Yew Tree Farm Caston Road IP25 6QD. Deadline for response 20th June 2025.
 - iii. PL/2025/0792/CLOPUD, Proposal: Sensitive Development - Erection of a modular teaching unit Site: Hm Prison Wayland, Griston, Thetford, Norfolk, IP25 6RL. The application is not available to view online: <https://publicportal.breckland.gov.uk/planning/index.html?fa=getApplication&id=197176&language=en> . Deadline for response 9th July 2025.
 - b. To receive notification of decisions taken by Breckland District Council.
 - c. To receive an update on Breckland's Local Plan, and Call or Sites meeting on 10th June 2025, attended by Cllr S Barber.
 - d. To receive an update on the Neighbourhood Development Plan.
7. Financial Update
 - a. To receive an up-to-date bank reconciliation & Accounts Update.
 - b. To receive payments and receipts, as presented and any additional payments received before the meeting:

Company	Description	Net	Vat	Gross
Miss Lolly Dawson	Month 2 May and Month 3 June 2025 staff Costs	TBC		

8. Policies and administration

- a. To consider and approve the Internal Controls Policy.
- b. To consider and approve the Biodiversity Policy.
- c. To consider and approve the GDPR Policy.
- d. To consider the quotes for the implementation of gov.uk website and email address domains.
- e. To consider the on-going administration of the Parish Council website.

9. Village Matters

- a. Streetlights
 - i. To receive the renewal quotes for streetlight electricity contract.
- b. Playground
 - i. To receive any updates from Playground Inspections
 - ii. To consider the quotes for the climbing frame surround and tunnel installation.
 - iii. To receive inspections response from the play Inspection Company and agree any further actions.
 - iv. To receive any other updates on the play area.
- c. To consider the quote of £60.00 + VAT to purchase a replacement cable to be able to download the SAM2 data.
- d. To receive an update on the fruit trees and consider any further actions.

10. Correspondence

- a. Invitation from Breckland District Council for 2 Local Government Reorganisation Events in June and July 2025.
- b. Email from Griston Community Group with update on noise and odour investigation report.

11. Public Participation (10 minutes)

12. Items for the next agenda

13. To confirm the date of the next meetings

- a. Tuesday 8th July 2025
- b. Tuesday 9th September 2025

To resolve to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 during the following item due to the confidential nature.

14. Staffing

- a. To consider any applicants for the role of Parish Clerk & RFO